



Request for City Council Committee Action from the Department of Minneapolis Convention Center

Date: June 3, 2013

To: The Honorable Betsy Hodges, Chair, Ways & Means Committee

Subject: Approval to Negotiate MCC Business Center Contract

Recommendation: Authorize proper City officials to negotiate a Business Center Contract for the Minneapolis Convention Center with the selected proposer from the Business Center RFP.

Department Information

Prepared by: Linda Denson, Business Services Manager

Approved by: Jeff Johnson, Executive Director _____

Approved by: Paul Aasen, City Coordinator _____

Presenters in Committee: Jeff Johnson, Executive Director

Reviews

- Permanent Review Committee (PRC): Approval X Date 1/31/13
- Civil Rights Approval Approval Date
- Policy Review Group (PRG): Approval Date

Financial Impact

- No financial impact

Community Impact

- City Goals

Supporting Information

The current contract extension with FedEx will expire on 9/30/13. The Convention Center issued an RFP for construction/remodeling and operation of a Business Center on March 11, 2013. Proposals were accepted until 4/30/13. An MCC Management Team reviewed proposals and selected UPS as the successful proposer. We now seek Council approval to enter into contract negotiations with UPS for a three year contract with two one year extensions.

MINNEAPOLIS CONVENTION CENTER

INTEROFFICE MEMORANDUM

Date: 6/2/2013

To: The Honorable Betsy Hodges, Chair, Ways & Means Committee

From: Jeff Johnson

Subject: Request to Add Agenda Item for MCC Business Center Contract

Would you please provide permission to add the attached agenda item to the Ways and Means Committee Meeting on Tuesday, June 11th? An MCC Management Team has selected UPS as the successful proposer for constructing/remodeling and operating a Business Center at our facility. I would appreciate your permission to add this item to begin negotiations with UPS.

Best Regards,

Jeff Johnson, Executive Director
Minneapolis Convention Center